

**Certificated Superintendent's
Roundtable
May 17, 2016
Minutes**

Chairperson Kirsten Madueña called the meeting to order at 3:33 p.m. with the following representatives present:

Jean Howard, Central	Adriana Medigovich, Olivewood
Diana Pacheco, El Toyon	Lourdes Cabrales, John Otis
Mike Monfort, Lincoln Acres	Kirsten Madueña, Rancho de la Nación
Bertha Lopez, NCETA	Matthew Bandy, Special Ed.

Representatives absent:

Erika Valverde, Las Palmas	Rex Payumo, Palmer Way
Katie Crosbie, Ira Harbison	Tracey Bristow, Preschool
Jeannene Smith, Kimball	

District Office Representatives present:

Chris Oram
Jocelyn Sandoval
PJ Whitney

1. Approval of draft minutes from January 19, 2016. Kirsten Madueña
Mike Monfort moved and Adriana Medigovich seconded to approve the minutes of the January 19, 2016 meeting. All were in favor, none opposed.
2. Lourdes Cabrales - Classroom Upgrade. Chris Oram
Lourdes Cabrales inquired about having a cork wall installed in John Otis's room #7 during the upcoming summer construction. Dr. Oram stated he will look into it.
3. Substitute Shortage. Cindy Frazee
Mike Monfort asked how the District was handling the shortage and unavailability of substitute teachers. Dr. Oram stated that priority in absences is given to illness; therefore those are covered first by the available subs. At the moment there is a group of subs ready to be processed in hopes they can begin working at the start of the next school year. The shortage is a county wide issue, and the Human Resources Department has been working on the issue, in one way by attending job fairs in order to make the District more visible to potential applicants.
4. Hanover Research Survey. Chris Oram
A District Evaluation Survey Analysis packet created by Hanover Research as a result of the District wide survey taken earlier this year was distributed and reviewed by PJ Whitney and Dr. Oram. Each school site will receive individualized summaries of their results and review with their staff. Dr. Oram selected several points from the analysis to discuss with the group and asked for input in such matters.

5. Open Forum. (discussion regarding items of general interest, questions members would like discussed, etc.) Kirsten Madueña
 - a. Olivewood Parking. Adriana Medigovich
Adriana shared the idea to create additional parking spaces at Olivewood School that would help minimize the ongoing parking issues. Dr. Oram stated that it was a great idea and he will look into it.

The meeting was adjourned at 5:10 p.m.

Jocelyn Sandoval, Recorder

Note: The next Certificated Roundtable meeting will be held on Wednesday, September 7, 2016 at 3:30 p.m. in the Board Room.