

**Certificated Superintendent's
Roundtable
January 19, 2016
Minutes**

Chairperson Kirsten Madueña called the meeting to order at 3:33 p.m. with the following representatives present:

Diana Pacheco, El Toyon	Lourdes Cabrales, John Otis
Cloe Mower, Ira Harbison	Rex Payumo, Palmer Way
Erika Valverde, Las Palmas	Kirsten Madueña, Rancho de la Nación
Mike Monfort, Lincoln Acres	Matthew Bandy, Special Ed.
Adriana Medigovich, Olivewood	

Representatives absent:

Jean Howard, Central	Tracey Bristow, Preschool
Jeannene Smith, Kimball	
Bertha Lopez, NCETA	

District Office Representatives present:

Chris Oram
Jocelyn Sandoval
PJ Whitney
Chris Carson

1. Approval of draft minutes from November 17, 2015. Kirsten Madueña
Matthew Bandy moved and Mike Monfort seconded to approve the minutes of the November 17, 2015 meeting. All were in favor, none opposed.
2. Softball. Chris Oram
Chris Oram asked the group for response from their site as to the level of interest in continuing softball this year. Each member present answered for their site. The idea of creating a composite team with other sites was discussed. Rex Payumo will coordinate the tournament. We will be moving forward and begin to create a plan.
3. Next Generation Science Standards (NGSS) Grant. Chris Carson
Kirsten Madueña stated that teachers who are participating in NGSS grant are losing half of their stipend when it is added to their regular paycheck. In last month's paycheck, when a separate check was distributed to a few participants it was noticed that there was a difference in the take home pay. Kirsten asked if they could continue receiving separate checks.

Chris Carson referred to Publication 15 (Circular E) of the Employer's Tax Guide and read part of 7. *Supplemental Wages* to the group. A stipend is considered a supplemental wage, the only options to distribute separate checks is to withhold a flat 25% with no other percentage allowed; our current system doesn't allow for this. The

other option is to combine it with the regular check. Beginning July 1, the District will be transferring to a new payroll system from the San Diego County Office of Education. Chris Carson stated that the new system will make correct calculations.

4. Technology Update. Chris Oram

Chris Oram updated the group on the District's technology implementation. The decision was made to slow down the purchase of devices due to cost, storage and how the purchases will be made. The Technology Committee has recommended storage units for the devices that would free up floor space, since these units can be mounted to the walls. In order to acquire these storage units the District will have to go out and bid, which would take approximately three months to complete. The leasing option is an essential piece of the implementation because it allows the District to renew the devices and replace them with new ones every three to four years. We are looking at having the devices for at least the non-construction schools ready by the beginning of the next school year. At the moment, we do not know how many grade levels can be accommodated with the purchase; we hope that by leasing we can cover more grades.

Matthew Bandy asked if the internet connectivity will be affected with the implementation of the new devices. Dr. Oram stated that the current connectivity issues come from the network infrastructure updates we are currently working on, and when that has been established there should be no issues with the capacity for new devices.

5. Last meeting Updates. Chris Oram/PJ Whitney

Leadership Survey.

PJ Whitney announced that the Leadership survey will open in the upcoming days. Hanover Research will email all staff with the link to the survey. There is a three week window for the completion of the survey, which should take approximately 15 minutes to answer. If completing the survey takes longer than anticipated please notify either PJ Whitney or Dr. Oram in order to make adjustments.

(Post meeting note: An email to all staff was sent on January 27 with the link to the survey:<http://www.surveygizmo.com/s3/2475559/District-Evaluation-Survey-Teachers-and-Classified-Staff>)

LAS Duties.

Chris Oram stated that principals were notified of concerns regarding the startup times for LAS and RSP groups. For next year, we will work on having these programs start earlier than they have before.

STAR.

PJ Whitney explained the reason why teachers had received two different STAR benchmark sheets. The sheet to use is the one coming from Renaissance STAR which aligns to the Common Core State Standards.

8. Open Forum. (discussion regarding items of general interest, questions members would like discussed, etc.) Kirsten Madueña

a. Sixth Grade Camp Money Collection. Kirsten Madueña

Kirsten Madueña asked if the District had reached a consensus on how the sixth grade camp funds will be managed. Dr. Oram indicated that this item will be discussed at the next meeting.

b. Busses for Sixth Grade Camp. Adriana Medigovich

Adriana Medigovich asked if the money raised for sixth grade camp can also be used toward bus fees. Dr. Oram stated that each school is responsible for their transportation fees.

The meeting was adjourned at 4:09 p.m.

Jocelyn Sandoval, Recorder

Note: The next Certificated Roundtable meeting will be held on Tuesday, March 15, 2016 at 3:30 p.m. in the Board Room.