



SPECIAL MEETING OF THE GOVERNING BOARD

Written notice is hereby given, in accordance with Education Code Section 35144 and Government Code Section 54957.6, that a special meeting of the Governing Board of the National School District will be held as follows:

Administrative Center
1500 "N" Avenue
National City, CA 91950

Tuesday, June 28, 2016
Open Session – 9:50 a.m.
Closed Session -- 10:00 a.m.

The business to be transacted at this meeting shall be limited to the following:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMUNICATIONS
5. BUSINESS SERVICES

5.1. Award Contract #CT3318 to GEM Industrial Electric, Inc. for installation of charging cabinets.

Christopher Carson,
Assistant
Superintendent,
Business Services

6. ADJOURN TO CLOSED SESSION
7. CLOSED SESSION

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Superintendent

8. ADJOURNMENT



Brian Clapper, Board President

June 23, 2016

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

June 28, 2016

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PLEDGE OF ALLEGIANCE**

Agenda Item: **3. ROLL CALL**

Quick Summary /
Abstract: Board:
Barbara Avalos
Maria Betancourt-Castañeda
Brian Clapper
Maria Dalla
Alma Sarmiento

Staff:
Chris Oram, Ed.D., Superintendent
Chris Carson, Assistant Superintendent-Business Services
Paula Jameson-Whitney, Assistant Superintendent-Educational Services
Cindy Frazee, Assistant Superintendent-Human Resources

Agenda Item: **4. PUBLIC COMMUNICATIONS**

Quick Summary /
Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

June 28, 2016

Agenda Item: **5. BUSINESS SERVICES**

Agenda Item: **5.1. Award Contract #CT3318 to GEM Industrial Electric, Inc. for installation of charging cabinets.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: National School District has purchased Chromebooks and Lenovo computing devices as outlined in the Local Control Accountability Plan, bringing our student to device ratio to 1:1 in grades 3-6, and 2:1 in grades K-2. These computers need to have charging cabinets so they can be stored, recharged and available for the daily learning needs of our students.

The contract for installation of the cabinets went out to bid on May 27. Per standard operating procedure, the ad was placed in the Union Tribune, and as required by law, run two times, seven days apart. This original bid went unanswered, which was unanticipated, as it was a sizable contract. As the first bid went unanswered, there had to be a waiting period of 14 days. After the required wait period was completed, the bid was again advertised, beginning on June 8. This time, there were two bidders, and Gem Industrial Electric Inc. provided the lowest bid along with proper references.

Because the first bid went unanswered, the District is now in a situation where completing the work prior to the start of school is in jeopardy. By placing this contract for consideration on the June 28 Governing Board meeting, we will have more time available for installation. The alternative would be to place the contract for approval on the July 13 Governing Board agenda, which would only provide four days of work time prior to the return of teachers on July 20.

The charging cabinets create a safe, low profile space for device charging. Upper grade classrooms will have enough storage for 34 devices, and the lower grades will have storage for 24 devices. Approval of this contract will allow the installation of over 300 charging cabinets to move forward.

Financial Impact: \$46,130
One time cost
LCAP Funds

Superintendent's Recommended Motion: Award Contract

Attachments:
#CT3318

CONTRACT AGREEMENT
Contract #CT3318

THIS AGREEMENT, made this 29 day of June 2016 in the County of San Diego, State of California, by and between the **National School District**, hereinafter called the District, and GEM Industrial Electric, Inc., hereinafter called the Contractor,

WITNESSETH that the District and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK. The Contractor shall perform within the time stipulated the contract as herein defined, and shall provide all labor, materials, tools, utility services, and transportation to complete in a workmanlike manner all of the work required in connection with the following titled project:

INSTALLATION OF CHARGING CABINETS
BID 15-16-163

in strict compliance with the contract documents as specified in Article 4 below.

ARTICLE 2 - TIME FOR COMPLETION. (a) The work shall be commenced on the date stated in the District's notice to proceed, as provided in Section A of the Special Conditions. As specified in District's notice to proceed, the work shall be completed seventy four (74) calendar days from and after the date stated in such notice, which shall include three (3) working days for normal bad weather, taking into consideration the seasonal weather for the time when construction will be undertaken.

(b) In entering into this Agreement, Contractor acknowledges and agrees that the construction duration stipulated herein is adequate and reasonable for the size and scope of the project.

ARTICLE 3 - CONTRACT PRICE. The District shall pay to the Contractor as full consideration for the faithful performance of the contract, subject to any additions or deductions as provided in the contract documents, and including any applicable sales, use or other taxes or costs, the sum of: Forty Six Thousand, One Hundred & Thirty Dollars (\$ 46,130.00), the following amounts stipulated in the bid.

ARTICLE 4 - COMPONENT PARTS OF THE CONTRACT. The contract entered into by this Agreement consists of the following contract documents (referred to herein as the contract of the contract documents), all of which are component parts of the contract as if herein set out in full or attached hereto:

- Notice to Contractors Calling for Bids
- Information for Bidders
- Bid, as accepted
- Designation of Subcontractors
- List of Subcontractor's DIR Registration Numbers
- Noncollusion Affidavit
- Agreement
- Bid Bond
- Performance Bond
- Payment Bond for Public Works
- Recycled Content Certification
- Contractor Fingerprinting Requirements
- Asbestos-Free Materials Certification
- Drug-Free Workplace Certification
- Contractor's Certificate Regarding Workers' Compensation
- General Conditions and Special Conditions
- Project Manual and Specifications
- Drawings
- Certification of Contractor and Subcontractor Division of Industrial Relations Registration
- Addenda Nos. 1, 2, _____, as issued

All of the above-named contract documents are intended to be complementary. Work required by one of the above-named contract documents and not by others shall be done as if required by all. This agreement shall supersede any prior agreement of the parties.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above-named parties, on the day and year first above written.

CONTRACTOR:
GEM Industrial Electric, Inc.

License No. 235465

By _____

Its _____

DISTRICT:
National School District

By _____

Its Assistant Supt. Business Services

Governing Board Date June 29, 2016

(Corporate Seal)

June 28, 2016

Agenda Item: **6. ADJOURN TO CLOSED SESSION**

Agenda Item: **7. CLOSED SESSION**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: Superintendent

Agenda Item: **8. ADJOURNMENT**