



SPECIAL MEETING OF THE GOVERNING BOARD

Written notice is hereby given, in accordance with Education Code Section 35144 and Government Code Section 54957.6, that a special meeting of the Governing Board of the National School District will be held as follows:

Administrative Center
1500 "N" Avenue
National City, CA 91950

Monday, April 18, 2016 - 12:00 p.m.

The business to be transacted at this meeting shall be limited to the following:

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMUNICATIONS

5. GENERAL FUNCTIONS

5.1. Approve Contract #CT3295 with The Cosca Group to provide services for a Superintendent search. Brian Clapper,
Governing Board
President

5.2. Superintendent search planning workshop. Brian Clapper,
Governing Board
President

6. ADJOURNMENT



Brian Clapper, Board President

April 15, 2016

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PLEDGE OF ALLEGIANCE**

Agenda Item: **3. ROLL CALL**

Quick Summary / Board:
Abstract: Barbara Avalos
Maria Betancourt-Castañeda
Brian Clapper
Maria Dalla
Alma Sarmiento

Agenda Item: **4. PUBLIC COMMUNICATIONS**

Quick Summary / Public communication provides the public with an opportunity to address the Board
Abstract: regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a “Request for Oral Communications” card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **5. GENERAL FUNCTIONS**

Agenda Item: **5.1. Approve Contract #CT3295 with The Cosca Group to provide services for a Superintendent search.**

Author/Speaker: Brian Clapper, Governing Board President

Quick Summary / Abstract: The Cosca Group was founded in 2000 and has been involved in over 50 plus searches. They are composed of 28 partners, 2 emeritus and 6 associates who are located throughout key areas of the north, south and central areas of the state. While their focus is on Superintendents searches they have been involved in other cabinet and site level leadership searches.

Comments: Services to be provided by The Cosca Group include:

- All expenses of the consultants
- All meetings with community at all input sessions
- Provide Board with written report of all input sessions
- All meetings with the Board
- All clerical expenses
- Development of Electronic Brochure for the position
- All advertising in state and national sources
- Background checks of all final candidates
- Scheduling of all interviews, notifications to all candidates, and assistance with the community visit of the successful candidate
- Preparation of a list of interview questions for the Board to review and decide what questions to use
- Provide the Board with guidance throughout the process
- Provide for one year of mentoring with the new superintendent

Recommended Motion: Approve Contract

Financial Impact: Not to exceed ~~\$25,000~~ \$22,000 (revised per Board President Clapper)
One time cost
General Fund

Attachments:
CT3295

COPY OF CONTRACT

NATIONAL SCHOOL DISTRICT

And

The Cosca Group

AGREEMENT

THIS AGREEMENT made and entered into this 18th day of April 2016, by NATIONAL SCHOOL DISTRICT, a political subdivision of the State of California (hereinafter "DISTRICT") and The Cosca Group, (hereinafter, "CONSULTANT").

I.

The DISTRICT desires to retain a CONSULTANT to perform special services for the search and recruitment of the superintendent.

II.

CONSULTANT is specially trained, experienced and competent to perform such special services and render such advice.

III.

1. CONSULTANT, upon notice to proceed from the DISTRICT, shall provide to the DISTRICT such special services and advice more particularly set forth in the Proposal, pages 3-8 hereto, which is incorporated by reference herein. CONSULTANT and DISTRICT both agree to be bound by all of the terms and conditions set forth in said Exhibit "A".
2. In consideration of the foregoing, DISTRICT shall pay CONSULTANT A FEE NOT TO EXCEED \$21,297.60. CONSULTANT shall invoice DISTRICT in three installments as follows:
 - (1)\$7,099.20 at the time of the development and presentation of the profile.
 - (2)\$7,099.20 at the presentation of a slate of final candidates.
 - (3)\$7,099.20 at the appointment of the new superintendent.

In addition, if the DISTRICT chooses an upgraded brochure the CONSULTANT will bill the DISTRICT for the actual and necessary expenses of said brochure, to be invoiced separately.

Terms of payment shall be net 45 days.

3. CONSULTANT shall well and faithfully perform each and all of the obligations set forth in the Agreement. CONSULTANT shall at all times be deemed an independent contractor, and neither the CONSULTANT nor any of its employees shall be considered employees of the DISTRICT for any purpose.
4. At all times, CONSULTANT shall work in cooperation with, and pursuant to the direction of the Superintendent of the DISTRICT, or the Superintendent's designee.

5. The DISTRICT shall have the right to terminate this Agreement at any time upon fifteen (15) calendar days' prior written notice. Should the Agreement be terminated, the DISTRICT shall be responsible for payment related to all services provided by the CONSULTANT up to the point of termination.

WHEREFORE, the parties have executed this Agreement on the date first above written:

FOR: National School District

Dated: By: _____
Signature

Name

Title

FOR: THE COSCA GROUP

Dated: By: _____
Frank A. Cosca
President

Dated: By: _____
Steve Goldstone
Chairman, Board of Directors

P.O. Box 2162
Oroville, CA 95965
Phone: 530-990-8658

Federal I.D. Number: 33-0972414

Agenda Item: **5.2. Superintendent search planning workshop.**

Author/Speaker: Brian Clapper, Governing Board President

Quick Summary /
Abstract: The Governing Board will work with The Cosca Group, regarding the planning process for a Superintendent search.

Agenda Item: **6. ADJOURNMENT**