



Governing Board Agenda

February 10, 2016

Welcome

Welcome to the meeting of the National School District Governing Board. Your interest in our school district proceedings is appreciated.

Our Governing Board

Our community elects five Board members who serve four-year terms. The Board members are responsible for the overall operation of the school district. Among its duties, the Board adopts an annual budget, approves all expenditures, establishes policies and regulations, authorizes employment of all personnel, approves curriculum and textbooks, and appoints the Superintendent.

Barbara Avalos, Member

Ms. Avalos was first elected to the Governing Board in November 2008 and her present term expires December 2016.

Maria Betancourt-Castañeda, Member

Ms. Betancourt-Castaneda was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Brian Clapper, President

Mr. Clapper was first elected to the Governing Board in November 2012 and his present term expires December 2016.

Maria Dalla, Clerk

Ms. Dalla was first elected to the Governing Board in November 2014 and her present term expires December 2018.

Alma Sarmiento, Member

Ms. Sarmiento was first elected to the Governing Board in November 1992 and her present term expires December 2018.

This meeting may be recorded

In accordance with Board Policy, audiotapes of Board meetings are available for review for 30 days following the meeting. Please contact the Superintendent's Office at 619-336-7705 if you wish to schedule an appointment to listen to the audiotape.

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to school board members after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the office of the Superintendent located at 1500 N Avenue, National City, California, 91950.

Speaking to the Board

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room and give it to the Recording Secretary. Board policy and state law stipulate that no oral presentation shall include charges or complaints against any employee of the District, including the Superintendent, regardless of whether or not the employee is identified by name or by another reference which tends to identify. California law requires that all charges or complaints against employees be addressed in Closed Session unless the employee requests a public hearing. All such charges or complaints therefore must be submitted to the Board under the provision of the District's policy. At the appropriate time, the Board President will invite speakers to approach the podium. Please use the microphone and state your name and address. This information is necessary in order to maintain accurate records of the meeting. Speakers are requested to limit their remarks to three minutes.

Compliance with Americans With Disabilities Act

The National School District, in compliance with the Americans with Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such accommodation.

Translation Services

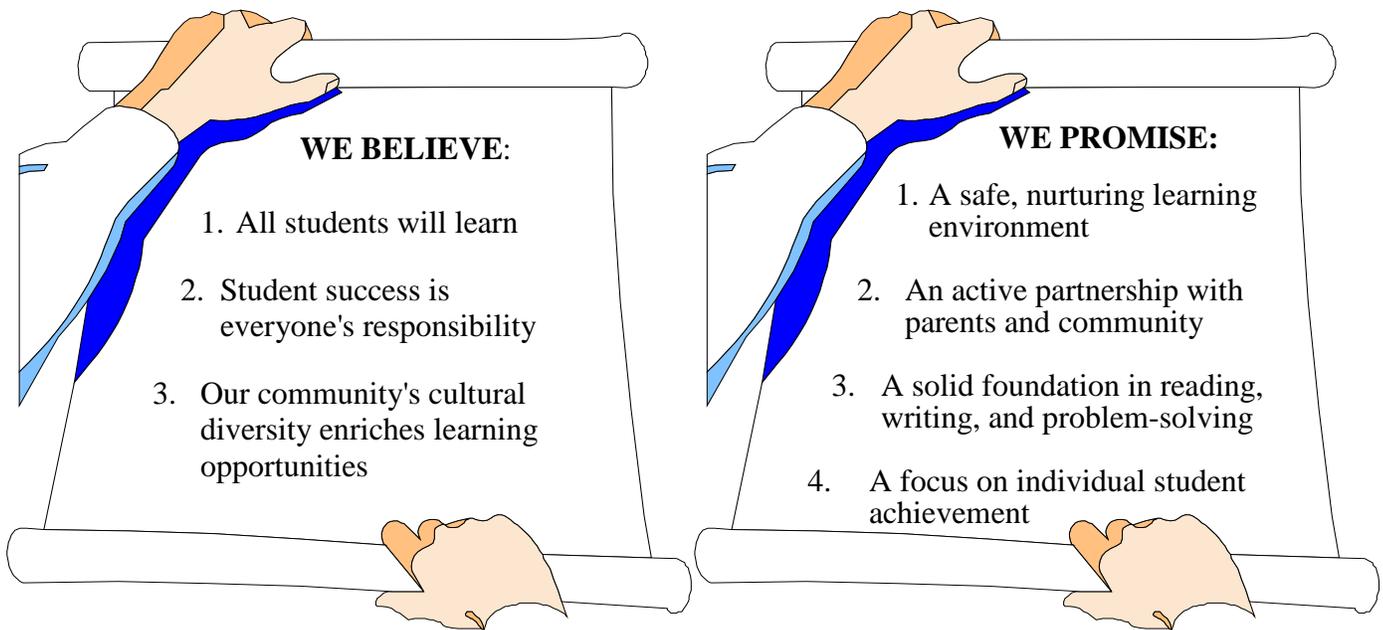
Members of the public who require translation services in order to participate in the meeting should contact the Superintendent's Office at 619-336-7705 at least 48 hours in advance of the meeting for information on such services.

Equal Opportunity Employer

The National School District is committed to providing equal educational, contracting, and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District official who monitors compliance is the Assistant Superintendent--Human Resources, 1500 N Avenue, National City, California, 91950, phone 619-336-7722. Individuals who believe they have been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resources Office.

District Vision and Core Values

Creating Successful Learners...NOW





REGULAR MEETING OF THE GOVERNING BOARD

Administrative Center
1500 "N" Avenue
National City, CA 91950

Wednesday, February 10, 2016

Closed Session -- 4:00 p.m.

Open Session -- 6:00 p.m.

AGENDA

If you wish to speak to the Board, please fill out a Request to Speak card located on the table at the entrance to the Board Room.

This meeting may be recorded

NATIONAL SCHOOL DISTRICT
1500 'N' Avenue • National City, CA 91950 • (619) 336-7500 • Fax (619) 336-7505 • <http://nsd.us>

Creating Successful Learners... Now

February 10, 2016

1. CALL TO ORDER

2. PUBLIC COMMUNICATIONS

Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:00 P.M.

Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Two Cases

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Closed session in accordance with Government Code Section 54957:
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Closed session in accordance with Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency negotiator: Cindy Frazee
Employee organizations: California School Employees Association
National City Elementary Teachers Association

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

7. PLEDGE OF ALLEGIANCE

8. ROLL CALL

9. PRESENTATIONS

9.A. Presentation regarding the 2015-2016 "Recreation, Education, Academics for Children" (REACH) Program.

Paula Jameson-Whitney, Assistant Superintendent, Educational Services

February 10, 2016

9.B. Recognize Patty Griebel, School Administrative Assistant, Palmer Way School, as National School District Employee of the Month for February 2016.

Alfonso Denegri,
Principal, Palmer Way
School

9.C. Introduce and welcome the new employees.

Cindy Frazee, Assistant
Superintendent, Human
Resources

10. PUBLIC COMMUNICATIONS

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11. AGENDA

11.A. Approve agenda.

Chris Oram,
Superintendent

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on January 27, 2016.

Chris Oram,
Superintendent

12.B. Administration

12.B.I. Adopt Resolution #15-16.25 regarding absence of Board Member Barbara Avalos due to illness.

Chris Oram,
Superintendent

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

Cindy Frazee, Assistant
Superintendent, Human
Resources

12.C.II. The employee resignations on the attached list were accepted by Cindy Frazee, Assistant Superintendent of Human Resources.

Cindy Frazee, Assistant
Superintendent, Human
Resources

12.D. Educational Services

February 10, 2016

12.D.I. Approve Consultant Contract #CT3269 with Becky Hurt to provide dance lessons for sixth grade students at Palmer Way School.

Paula Jameson-Whitney,
Assistant
Superintendent,
Educational Services

12.E. Business Services

12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in Exhibit A.

Christopher Carson,
Assistant
Superintendent,
Business Services

13. GENERAL FUNCTIONS

13.A. Adopt Resolution #15-16.26 designation of District bargaining team members.

Chris Oram,
Superintendent

13.B. Presentation regarding use of a Project Labor Agreement (PLA).

Chris Oram,
Superintendent

14. EDUCATIONAL SERVICES

14.A. Amend Contract #CT3193 with Alfredo Aranda to provide for additional instruction for Mariachi students due to increased enrollment and attendance.

Paula Jameson-Whitney,
Assistant
Superintendent,
Educational Services

14.B. Approve Contract #CT3270 with Sweetwater Union High School District Division of Adult Education to Provide Adult English Language Development Classes.

Paula Jameson-Whitney,
Assistant
Superintendent,
Educational Services

14.C. Approve Memorandum of Understanding between National School District and Lingo Jingo, Inc. for participation in a United States Department of Education grant.

Paula Jameson-Whitney,
Assistant
Superintendent,
Educational Services

15. BUSINESS SERVICES

15.A. Amend Contract #CT3195 with JRM Architecture, Inc. to assist in the Division of State Architecture project close out process for Olivewood School projects closed without certification.

Christopher Carson,
Assistant
Superintendent,
Business Services

15.B. Award Contract #CT3282 to Western Environmental & Safety Technologies (WEST) for Preliminary Environmental and Hazardous Materials Sampling for the Summer 2016 HVAC/Electrical Upgrades.

Christopher Carson,
Assistant
Superintendent,
Business Services

February 10, 2016

15.C. Reject all bids for bid #15-16-156 for Asphalt, Paving, and Concrete Work.

Christopher Carson,
Assistant
Superintendent,
Business Services

15.D. Authorize the Assistant Superintendent of Business Services to advertise for asphalt maintenance projects for the 2016 calendar year.

Christopher Carson,
Assistant
Superintendent,
Business Services

15.E. Approve the District Annual Developer Fee Report for Fiscal Year 2014-2015.

Christopher Carson,
Assistant
Superintendent,
Business Services

16. HUMAN RESOURCES – None

Cindy Frazee, Assistant
Superintendent, Human
Resources

17. BOARD WORKSHOP

17.A. Board Presentation and update of facilities projects.

Christopher Carson,
Assistant
Superintendent,
Business Services

18. BOARD/CABINET COMMUNICATIONS

19. ADJOURNMENT

February 10, 2016

Agenda Item: **1. CALL TO ORDER**

Agenda Item: **2. PUBLIC COMMUNICATIONS**

Quick Summary / Abstract: Public communication provides the public with an opportunity to address the Board regarding an item on the agenda or other topic. Anyone wishing to address the Board shall submit a "Request for Oral Communications" card. Cards are available near the entrance to the Board Room and are to be submitted to the Secretary. A member of the public who wishes to address the Board on any such matter(s) is limited to three (3) minutes for one matter up to a maximum of five (5) minutes for all matters unless such time limit is waived by a majority vote of the Board. There shall be a limit of twenty (20) minutes for any matter unless such time limit is waived by a majority vote of the Board. No Board action can be taken.

Agenda Item: **3. ADJOURN TO CLOSED SESSION**

Agenda Item: **4. CLOSED SESSION - 4:00 P.M.**

Quick Summary / Abstract: Closed session in accordance with Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
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Title: Superintendent

Closed session in accordance with Government Code Section 54957.6: CONFERENCE
WITH LABOR NEGOTIATOR
Agency negotiator: Cindy Frazee
Employee organizations: California School Employees Association
National City Elementary Teachers Association

Agenda Item: **5. RETURN TO OPEN SESSION**

Agenda Item: **6. CALL TO ORDER**

Agenda Item: **7. PLEDGE OF ALLEGIANCE**

February 10, 2016

Agenda Item: **8. ROLL CALL**

Quick Summary /
Abstract:

Board:
Barbara Avalos
Maria Betancourt-Castaneda
Brian Clapper
Maria Dalla
Alma Sarmiento

Staff:
Chris Oram, Ed.D., Superintendent
Chris Carson, Assistant Superintendent-Business Services
Paula Jameson-Whitney, Assistant Superintendent-Educational Services
Cindy Frazee, Assistant Superintendent-Human Resources

February 10, 2016

Agenda Item: **9. PRESENTATIONS**

Agenda Item: **9.A. Presentation regarding the 2015-2016 "Recreation, Education, Academics for Children" (REACH) Program.**

Author/Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services
Board Member Betancourt-Castañeda

Quick Summary / Abstract: This is the second year that the YMCA has been the provider of National School District's before and after school program. The REACH program offers our National City families highly structured and engaging before and after school experience.

Comments: Jenny Real, REACH program director, will present information on: attendance gains in the last two years, program structure, and future goals for the program.

February 10, 2016

Agenda Item: **9.B. Recognize Patty Griebel, School Administrative Assistant, Palmer Way School, as National School District Employee of the Month for February 2016.**

Author/Speaker: Alfonso Denegri, Principal, Palmer Way School
Board Member Avalos

Quick Summary / Abstract: Patty Griebel works at Palmer Way School in the capacity of a School Administrative Assistant.

Comments: Ms. Griebel excels as the School Administrative Assistant at Palmer Way School. She goes above and beyond the duties of her position, doing whatever it takes to make sure the school runs smoothly while supporting students, parents, and teachers.

Ms. Griebel is an incredibly supportive and instrumental team member. She utilizes her extensive past experiences to provide guidance and support to students, parents and teachers by answering questions and taking the time to address issues as needed. She promotes positive relationships with students, parents and staff alike. She is always polite and maintains a calm and warm demeanor in all situations. She has an amazing ability to prioritize what is most important and exhibits a constant willingness to help and problem solve. Her leadership in our office is invaluable. Ms. Griebel models exceptional professionalism. She is also dedicated and committed to our community.

February 10, 2016

Agenda Item: **9.C. Introduce and welcome the new employees.**

Author/Speaker: Cindy Frazee, Assistant Superintendent, Human Resources

Quick Summary /
Abstract: The employees on the attached list were approved at the January 27, 2016, Governing Board meeting.

Comments: Cindy Frazee, Assistant Superintendent, Human Resources, will introduce and welcome new employees.

Attachments:
Introduce and Welcome

| Introduce & Welcome 02/10/16 | | |
|---|--|----------------------|
| Name | Position | Location |
| Krista Falcetta | Instructional Assistant – Special Education | Ira Harbison School |
| Claudia Fonseca | Instructional Assistant – Special Education | Central School |
| Teresa Hernandez | Child Nutrition Services Assistant | Lincoln Acres School |
| Vicky Shay | Teacher of Special Day Class Early Childhood | Kimball School |

February 10, 2016

Agenda Item: **10. PUBLIC COMMUNICATIONS**

Quick Summary /
Abstract:

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February 10, 2016

Agenda Item: **11. AGENDA**

Agenda Item: **11.A. Approve agenda.**

Author/Speaker: Chris Oram, Superintendent

Superintendent's
Recommended
Motion: Approve agenda

February 10, 2016

Agenda Item: **12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS**

Quick Summary /
Abstract: All items listed under the Consent Calendar are considered by the Board in one action. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

Superintendent's
Recommended
Motion: Approve Consent Calendar

February 10, 2016

Agenda Item: **12.A. Minutes**

Agenda Item: **12.A.I. Approve the minutes of the Regular Board Meeting held on January 27, 2016.**

Author/Speaker: Chris Oram, Superintendent

Attachments:
Board Minutes - 01/27/2016

**NATIONAL SCHOOL DISTRICT
Minutes of the Regular Meeting
GOVERNING BOARD**

January 27, 2016
6:00 PM
Administrative Center
1500 "N" Avenue
National City, CA 91950

Attendance Taken at 6:01 PM:

Present:

Ms. Maria Betancourt-Castañeda
Mr. Brian Clapper
Ms. Maria Dalla
Ms. Alma Sarmiento

Absent:

Ms. Barbara Avalos

1. CALL TO ORDER

President Clapper called the public meeting to order at 4:32 p.m.

2. PUBLIC COMMUNICATIONS

None

3. ADJOURN TO CLOSED SESSION

4. CLOSED SESSION - 4:30 P.M.

Closed session was held from 4:32 p.m. to 6:00 p.m. President, Brian Clapper announced that the Board held Closed session in accordance with Government Code Section 54956.9: Conference with Legal Counsel - Anticipated Litigation, One Case; Government Code Section 54957: Public Employee Performance Evaluation - Superintendent; and with Government Code Section 54957.6: Conference with Labor Negotiator - Agency negotiator: Cindy Frazee, Employee organizations: California School Employees Association and National City Elementary Teachers Association. All board members were present with the exception of Alma Sarmiento who arrived at 4:37 p.m. Chris Carson and Raul Martinez were present from 4:32 p.m. to 5:31 p.m. Cindy Frazee was present from 4:32 p.m. to 6:00 p.m. Chris Oram was present from 4:32 p.m. to 6:00 p.m.

5. RETURN TO OPEN SESSION

6. CALL TO ORDER

President Clapper called the public meeting to order at 6:01 p.m.

7. PLEDGE OF ALLEGIANCE

President Clapper led the Pledge of Allegiance.

8. ROLL CALL

Yvette Olea took roll call.

9. PRESENTATIONS

9.A. Presentation by Lincoln Acres School students.

Students from Lincoln Acres School gave a presentation on their science program. Board member, Maria Betancourt-Castañeda, presented each of the students with a certificate, book and bookmark.

9.B. Recognize Deborah Munoz, Lincoln Acres School, as the National School District Volunteer of the Month for January 2016.

Recognized Mrs. Deborah Munoz, Lincoln Acres School, as the National School District Volunteer of the Month for January 2016. Principal, Luz Vicario, introduced Mrs. Munoz and commented on her many fine qualities.

On behalf of the Governing Board, Maria Dalla presented Mrs. Munoz with a certificate and a logo clock.

9.C. Recognize The Rigorous Curriculum Design ELA Team, as National School District Employees of the Month for January 2016.

Recognized The Rigorous Curriculum Design ELA Team as National School District Employees of the Month for January 2016.

On behalf of the Governing Board, Alma Sarmiento, Chris Oram and Paula Jameson-Whitney presented the team with a certificate and a District pen/pencil set.

9.D. Introduce and welcome the new employees.

Cindy Frazee, Assistant Superintendent, Human Resources, introduced and welcomed the new employees.

10. PUBLIC COMMUNICATIONS

None.

11. AGENDA

11.A. Approve agenda.

Motion Passed: Approve agenda Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Motion Passed: Approve Consent Calendar, with the exception of items 12.B.II, 12.C.III and 12.E.I, which were pulled for separate vote and discussion Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.A. Minutes

12.A.I. Approve the minutes of the Regular Board Meeting held on December 9, 2015.

12.A.II. Approve the minutes of the Special Board Meeting held on January 7, 2016.

12.B. Administration

12.B.I. Approve the Quarterly Report to the San Diego County Office of Education on Williams Complaints.

12.B.II. Adopt Resolution #15-16.23 in support of the 2016 Annual Support Campaign for the South Bay Family YMCA.

Motion Passed: Following discussion, Adopt Resolution Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.C. Human Resources

12.C.I. Ratify/approve recommended actions in personnel activity list.

12.C.II. Pre-approval to hire temporary employee.

12.C.III. The employee resignations on the attached list were accepted by Cindy Frazee, Assistant Superintendent of Human Resources.

Motion Passed: Following discussion, employee resignations Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.D. Educational Services

12.D.I. Approve Contract #CT3272 with Loren Tarantino Consulting, Inc. to facilitate the Local Control Accountability Planning.

12.D.II. Approve School Accountability Report Cards (SARC) for the 2014-2015 school year (see Exhibit A).

12.E. Business Services

12.E.I. Authorize the Assistant Superintendent of Business Services to advertise for Bid #15-16-157 Electronic Device Charging Cabinets.

Motion Passed: Following discussion, authorize to advertise Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Betancourt-Castañeda .

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

12.E.II. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in Exhibit B.

13. GENERAL FUNCTIONS

13.A. Ratify Contract #CT3267 with Fred Pryor Seminars/CareerTrack to provide professional development for classified clerical staff on January 11, 2016.

Motion Passed: Following discussion, Ratify Contract Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

13.B. Approve Contract #CT3268 with Scanning Service Corp to provide file scanning services.

Motion Passed: Following discussion, Approve Contract Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

13.C. Adopt Resolution #15-16.24 to form a Parent Teacher Association (PTA) at each District school.

Motion Passed: Following discussion, Adopt Resolution Passed with a motion by Ms. Maria Dalla and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14. EDUCATIONAL SERVICES

14.A. Amend Consultant Contracts #CT3200 through #CT3207 for teacher coaches in the California Math and Science Project (CaMSP) Partnership Grant Program.

Motion Passed: Following discussion, Amend contracts Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.B. Approve Contract #CT3273 with UCSD to provide Diagnostic Observation Scales (ADOS) Professional Development for School Psychologists during the 2015-2016 school year.

Motion Passed: Approve contract Passed with a motion by Ms. Maria Dalla and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.C. Approve Contract #CT3279 with Red Schoolhouse Software for Online Assessment Reporting Systems (OARS).

Motion Passed: Approve Contract Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

14.D. Approve a decrease in the number of days of instruction from 20 (4-hour days) to 15 (5.35 hour days) for the 2015-2016 Extended School Year Session.

Motion Passed: Approve decrease in number of days Passed with a motion by Ms. Maria Dalla and a second by Ms. Maria Betancourt-Castañeda .

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15. BUSINESS SERVICES

15.A. Presentation and approval of National School District Audit Report and its findings for the 2014-2015 fiscal year.

Motion Passed: Following presentation and discussion, Approve Audit Report Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Betancourt-Castañeda .

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.B. Approve Audit Report and its findings for the Integrity Charter School for the 2014-2015 fiscal year.

Motion Passed: Approve Audit Report Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.C. Approve Contract #CT3275 with Webb Cleff Architecture and Engineering, Inc. for Architectural Services for the Electrical and Mechanical Upgrades at John Otis, Kimball, Las Palmas, and Olivewood Schools.

Motion Passed: Following discussion, Approve contract Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.D. Approve Contract #CT3276 with Nyhart Actuary and Employee Benefits to provide post-employment actuarial valuation services.

Motion Passed: Approve contract Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.E. Approve Contract #CT3277 with Dale Scott & Company to provide Continuing Disclosure Services for the Measure N Bonds.

Motion Passed: Approve contract Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.F. Ratify Contract #CT3278 with Managed Health Network to provide an Employee Assistance Program for non-benefited staff.

Motion Passed: Following discussion, Ratify Contract Passed with a motion by Ms. Alma Sarmiento and a second by Ms. Maria Dalla.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

15.G. Accept the following gifts:

Motion Passed: Accept gifts Passed with a motion by Ms. Maria Betancourt-Castañeda and a second by Ms. Alma Sarmiento.

Absent Ms. Barbara Avalos

Yes Ms. Maria Betancourt-Castañeda

Yes Mr. Brian Clapper

Yes Ms. Maria Dalla

Yes Ms. Alma Sarmiento

16. HUMAN RESOURCES

17. BOARD WORKSHOP

17.A. Board Presentation on Local Control Accountability Plan: Update and 2016-2017 Development Process.

PJ Whitney gave a presentation and update on the Local Control Accountability Plan.

17.B. Board Presentation and update of facilities projects.

Chris Carson gave a brief overview and update of facilities projects.

18. BOARD/CABINET COMMUNICATIONS

Mrs. Betancourt-Castañeda congratulated the students and the Volunteer of the Month. She shared that she was able to ride one of the school bus routes and found it very interesting.

Mrs. Sarmiento shared that she has already received an invitation from Integrity Charter School to participate in this year's Read Across America event. She is looking forward to hearing from the other schools.

Mrs. Dalla congratulated the students and the Volunteer of the Month. She shared that she was able to ride one of the school bus routes and found it very interesting.

Mrs. Frazee congratulated the students, the Volunteer of the Month and the Employees of the Month.

Mrs. Jameson-Whitney shared that she is looking forward to the SP/LCAP meeting on Saturday.

Dr. Oram congratulated the students and the Employees of the Month. He shared that Mr. Clapper is being named as the Chamber's chair for the coming year this Friday evening.

Mr. Clapper shared that the Chamber will host their annual Mariachi Festival in March and is interested in having the District Mariachi group perform. He shared that he enjoyed his visit to Ira Harbison this week.

19. ADJOURNMENT

The meeting was adjourned at 7:54 p.m.

Clerk of the Governing Board

Secretary to the Governing Board

February 10, 2016

Agenda Item: **12.B. Administration**

Agenda Item: **12.B.I. Adopt Resolution #15-16.25 regarding absence of Board Member Barbara Avalos due to illness.**

Author/Speaker: Chris Oram, Superintendent

Quick Summary /
Abstract: Board Bylaw BB 9250 states that each member of the Governing Board may receive the maximum monthly compensation as provided for by law and that members also may be paid for meetings they missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

Comments: Barbara Avalos was absent from the Regular Board meeting held on January 27, 2016, due to illness.

See attached resolution.

Attachments:
Resolution #15-16.25

February 10, 2016

Agenda Item: **12.C. Human Resources**

Agenda Item: **12.C.I. Ratify/approve recommended actions in personnel activity list.**

Author/Speaker: Cindy Frazee, Assistant Superintendent, Human Resources

Quick Summary /
Abstract: Background information on individuals submitted under separate cover to Board Members.

Financial Impact: See staff recommendation table.

Attachments:
Staff Recommendations

CERTIFICATED STAFF RECOMMENDATIONS

February 10, 2016

Name **Position** **Effective Date** **Placement** **Funding Source**

Employment

| | | | | |
|------|--|--|--|--|
| None | | | | |
|------|--|--|--|--|

Temporary Employment

| | | | | |
|------|--|--|--|--|
| None | | | | |
|------|--|--|--|--|

Additional Duties

| | | | | |
|------|--|--|--|--|
| None | | | | |
|------|--|--|--|--|

Contract Extension/Change

| | | | | |
|--------------|--|-----------------|-----------------|--------------|
| 1. Lia Houck | From Temporary Teacher to Probationary II Teacher Lincoln Acres School | August 26, 2015 | Class I, Step 3 | General Fund |
|--------------|--|-----------------|-----------------|--------------|

Unpaid Leave of Absence

| | | | | |
|--------------------|-----------------------------|--|-----------|--|
| 2. Jessica Paredes | Teacher John Otis School | December 17, 2015 to February 11, 2016 | FMLA/CFRA | |
|--------------------|-----------------------------|--|-----------|--|

CLASSIFIED STAFF RECOMMENDATIONS

February 10, 2016

Name Position Effective Date Placement Funding Source

Employment

| | | | | |
|-------------------|---|-------------------|------------------|--------------|
| 3. Laverne Curry | Instructional Assistant – Special Education 3 hours per day 210 days per year Central School | February 11, 2016 | Range 18, Step 1 | General Fund |
| 4. Marla Montalvo | Library Media Specialist 7 hours per day 210 days per year Las Palmas School | February 11, 2016 | Range 20, Step 2 | General Fund |

Contract Extension/Change

| | | | | |
|------------------|---|-------------------|------------------|--------------|
| 5. Miguel Garcia | From Custodian Night Lincoln Acres School To Groundskeeper 8 hours per day 12 months per year District Maintenance and Operations | February 11, 2016 | Range 21, Step 1 | General Fund |
|------------------|---|-------------------|------------------|--------------|

Unpaid Leave of Absence

| | | | | |
|------|--|--|--|--|
| None | | | | |
|------|--|--|--|--|

February 10, 2016

Agenda Item: **12.C.II. The employee resignations on the attached list were accepted by Cindy Frazee, Assistant Superintendent of Human Resources.**

Author/Speaker: Cindy Frazee, Assistant Superintendent, Human Resources

Attachments:
Resignations

**Resignations
2/10/16**

| Name | Position | Location | Effective Date |
|--------------------|---------------------------------------|-------------------|-----------------------|
| Nidia Mejia | Child Nutrition Services Assistant | Olivewood School | January 29, 2016 |
| Cassandra Rigueira | Child Nutrition Services Assistant | Palmer Way School | February 11, 2016 |

February 10, 2016

Agenda Item: **12.D. Educational Services**

Agenda Item: **12.D.I. Approve Consultant Contract #CT3269 with Becky Hurt to provide dance lessons for sixth grade students at Palmer Way School.**

Author/Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Becky Hurt teaches dance at several schools in San Diego County including an outreach program for homeless youth. She has also taught at Culture Shock, a local dance company in Old Town.

Comments: Becky Hurt will prepare the students for a holiday performance by teaching expressive movement through different dance styles, such as hip hop, break dancing, and jazz.

The dance lessons will satisfy physical education minutes and Visual and Performing Arts (VAPA) standards.

Becky Hurt will provide fourteen two-hour dance lessons for students in grade six at Palmer Way School from August 15, 2016 through December 16, 2016.

Financial Impact: Not to exceed \$1,260
One time cost
LCFF Funds

February 10, 2016

Agenda Item: **12.E. Business Services**

Agenda Item: **12.E.I. Ratify/approve purchase orders, contracts and warrants as summarized and detailed in Exhibit A.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Financial Impact: See exhibit for summary of expenditures
All funds are included in the totals

Attachments:

Exhibit A - 02/10/2016

February 10, 2016

Agenda Item: **13. GENERAL FUNCTIONS**

Agenda Item: **13.A. Adopt Resolution #15-16.26 designation of District bargaining team members.**

Author/Speaker: Chris Oram, Superintendent

Quick Summary /
Abstract: The Governing Board of the National School District hereby designates Assistant Superintendent, Cindy Frazee to be its chief negotiator and designated representative in negotiations with the National City Elementary Teachers Association (“NCETA”).

Chris Carson, Alfonso Denegri, Beverly Hayes, Luz Vicario and designated Board Member shall also be on the negotiating team on behalf of the Governing Board.

Attachments:
Resolution #15-16.26

February 10, 2016

Agenda Item: **13.B. Presentation regarding use of a Project Labor Agreement (PLA).**

Author/Speaker: Chris Oram, Superintendent

Quick Summary /
Abstract: California Public Code Section 2500(b)(1) states that a Project Labor Agreement (PLA) is defined as a "prehire collective bargaining agreement that establishes terms and conditions of employment for a specific construction project or projects." The California Public Contract Code provides that a public entity may require a contractor to enter into a PLA for a construction project if specific provisions are included such as a requirement that the PLA permit all qualified contractors and subcontractors to bid for and be awarded work on the project without regard to whether they are otherwise parties to collective bargaining agreements.

Comments: The purpose of the presentation is to provide additional information related to potential participation in a PLA.

Two groups will be presenting information to the Board this evening. First, representatives from the San Diego County Building and Construction Trades Council will present information on the benefits of the District entering into a PLA. After they present, representatives from the Association of General Contractors of America, San Diego Chapter will present information about why the District should not participate in a PLA.

February 10, 2016

Agenda Item: **14. EDUCATIONAL SERVICES**

Agenda Item: **14.A. Amend Contract #CT3193 with Alfredo Aranda to provide for additional instruction for Mariachi students due to increased enrollment and attendance.**

Author/Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Alfredo Aranda has been providing music instruction for our students in after school for many years. Each year a contract is approved in order to continue the program. Traditionally, many students sign up for the program, and then drop out after time. The budget has always been built to support between 30 and 40 students.

This year, there has been such a positive response to the program, that Mr. Aranda has had to hire extra teachers. The students have stayed with the program, and continue to do so. There are currently 60 students attending the program on a regular basis.

Due to this increase in attendance, the contract will need to be increased to provide for the two additional teachers.

Superintendent's Recommended Motion: Amend Contract

Financial Impact: \$60,000
One time cost
Local Control Accountability Funds

February 10, 2016

Agenda Item: **14.B. Approve Contract #CT3270 with Sweetwater Union High School District Division of Adult Education to Provide Adult English Language Development Classes.**

Author/Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: For many years, National School District (NSD) has searched for a way to provide English as a Second Language classes for our parents and community members. Sweetwater Union High School (SUHSD) Adult School is now able to provide these services beginning March 1, 2016 at four of our sites. This is an excellent opportunity for NSD to provide additional learning for our parents, promoting greater parent engagement.

The following is a summary of the Agreement:

1. SUHSD will provide all the classes and child care at no cost to NSD
2. SUHSD will recruit and employ teaching staff
3. NSD will provide classroom space and child care staff
4. NSD will recruit parents to participate in the program
5. NSD will provide snacks for students in childcare (using funding from the Local Control Accountability Plan Parent Engagement goal)

The classes will be held at Rancho de la Nación, Kimball, Lincoln Acres, and Olivewood Mondays-Thursdays from 8:30-11:30 AM. Classes will commence March 1 and complete June 7. Adult students will be required to check in with the office and show passes before admittance to the campus and will also be screened using the new "Complete Campus Security Solutions" systems that are being installed in the offices.

Comments: Sergio Rosas, Director of the Family Resource Centers, will be coordinating the program for NSD as it coordinates with the Family Resource Center mission of assisting National School District families.

These classes also support the NSD Local Control Accountability Plan goal of assisting parents to become more engaged in their children's schooling, especially as it pertains to Common Core State Standards. With greater English skills, our parents will have the ability to communicate with teachers, and assist students with their school work.

Superintendent's Recommended Motion: Approve Contract

Financial Impact: \$5,000 for children's snacks
One time cost
LCAP Parent Engagement Funding

February 10, 2016

Agenda Item: **14.C. Approve Memorandum of Understanding between National School District and Lingo Jingo, Inc. for participation in a United States Department of Education grant.**

Author/Speaker: Paula Jameson-Whitney, Assistant Superintendent, Educational Services

Quick Summary / Abstract: Sixty-four percent (3,200) of National School District's students are English Learners. The District employs many programs and services to assist these students in their language acquisition journey. Students receive daily instruction using the Systematic English Language Development program, and they also access the online learning system, Imagine Learning. However, among NSD's English Learner population, 43% (1,386) have not progressed as measured by the annual California English Language Development test for the last three years. There is a need for additional intervention services for these students.

Lingo Jingo is an online learning system that can be used for additional support for our English Learners. Teachers can create Lessons, coursework, and activities using the Lingo Jingo online content management system. These activities can support any curricula being used in the classroom whether teacher-centric or textbook/publisher-centric. It is designed to be used in conjunction with the skills and standards being taught in the classroom, not as a stand-alone program.

Comments: Representatives from Lingo Jingo, in partnership with the U.S. Department of Education (through a program grant), reached out to National School District due to our high concentration of English Learners. Currently, there are about 10 teachers across the District in grades 3-6 expressing interest in providing this intervention to their EL students. All training and assistance as well as payment to teachers will be provided by Lingo Jingo personnel. Teachers participating in the grant with Lingo Jingo and providing intervention to EL students will be paid at the current contract rate for after school intervention.

Superintendent's Recommended Motion: Approve MOU

Financial Impact: N/A

Attachments:
MOU

MEMORANDUM OF UNDERSTANDING

Lingo Jingo, Inc.
and
National School District

This document will serve as a memorandum of understanding that describes the working relationship between Lingo Jingo, Inc. (hereafter referred to as Lingo Jingo) and National School District (NSD).

National School District serves nearly 6,000 children in grades PreK-6 in National City, CA. The district is comprised of 10 schools, all of which will partner with Lingo Jingo during the 2015-2016 school year to enable teachers of students in grades 3-6 to participate in providing an intervention program to English Learners. Through onsite online instruction, students will gain a deeper understanding of and ability to apply the mathematics and English Language Arts state standards.

Lingo Jingo, as a teaching platform, is an online teaching system designed for language educators. The platform provides a simple content management system that is fully customizable to individual educators' instructional objectives. Recognized by the Institute of Education Sciences and the Department of Education as a 'classroom ready' technology, Lingo Jingo has several grants to help bring the platform to every school in the United States. Lingo Jingo is dedicated to empowering educators and inspiring students in the area of language acquisition. Lessons, coursework, and activities have been created via the online content management system. These activities can support any curricula being used in the classroom whether teacher-centric or textbook/publisher-centric.

Content created on Lingo Jingo allows educators to employ images, text, video and/or sound to assist in developing student understanding of, and fluidity with, foreign language content. Lessons are also designed to engage students by requiring them to examine content that is presented to them and to provide answers that correspond to a given context.

The platform also provides educators with performance dashboards that display analytics gathered as a student engages with lesson materials. These analytics include information about: a) inputs, such as which learning activities a student accessed, how much time was spent on an activity, and how many times an activity was repeated; and b) outcomes including students' success with a lesson; key words, phrases, or concepts that were mastered; and words, phrases, and concepts for which understanding is underdeveloped.

The purpose of this partnership aligns to the vision of Lingo Jingo and the National School District. Lingo Jingo and National School District will work together to ensure the most effective educational learning experience possible for the students taking part in the intervention program.

Scope and Services:

Lingo Jingo provides participating student learners:

- Content that supports what they are taught in the classroom (in their native language, where applicable, and in English)
- A constantly expanding course library for English vocabulary and grammar acquisition
- Ability to access coursework at any time and on any device

Lingo Jingo provides participating teachers:

- An online language-teaching platform that engages students and increases student retention of common core standards
- Excellent scaffolding resources for common core teaching standards and lesson objectives
- Assistance in decreasing the academic barriers for English Learners (EL) and long-term EL students (LTELs)
- Payment to National School District for time spent in intervention instruction and attending meetings and/or training sessions in accordance with current NSD contract requirements.

Paula Jameson-Whitney, Assistant Superintendent - Educational Services, and Dr. Cindy Vasquez, Director – Educational Services, will serve as primary points of contact for National School District. Mrs. Jameson-Whitney, Dr. Vasquez and NSD agree to the following:

- Work with Lingo Jingo personnel to identify teachers and students to participate in the Lingo Jingo grant intervention program.
- Work with participating teachers and school sites in scheduling students to participate in Lingo Jingo intervention and ensure equitable access and full inclusion in the program.
- Provide assistance with pre and post assessment data to assist in the evaluation of the results of the grant (results of the use of Lingo Jingo in the District)
- Facilitate communication with students and staff as well as parents of participating students.
- Provide technical assistance as needed during the partnership with Lingo Jingo and NSD.
- Invoice Lingo Jingo, Inc. for costs associated with participation in the Lingo Jingo grant.

NSD and Lingo Jingo mutually agree to:

- Cooperate in studies involving the impact of the Lingo Jingo program on increasing student academic achievement when feasible and the changing attitudes and knowledge of students.
- Share data and/or results of studies or evaluations conducted using NSD students.

Terms of Agreement:

- 1) Lingo Jingo and National School District will maintain liability insurance or self-insurance sufficient to cover the indemnification obligations under this agreement.
- 2) Both parties shall defend, indemnify, and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the negligent or intentional acts or omissions of such party, its directors, officers, employees, or agents, under this agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of such party, its officers, employees, or agents.
- 3) All materials provided by Lingo Jingo remain the proprietary and intellectual property of Lingo Jingo and may not be duplicated or disseminated without express written consent of the Lingo Jingo corporate personnel. Any mention of Lingo Jingo and/or results of the program must be credited appropriately to Lingo Jingo.
- 4) Lingo Jingo reserves the right to disallow from participation in the program anyone who damages the Jackie Robinson Family YMCA property, harms others on field trips, or significantly disrupts the educational program being offered. Any such incidents shall be reported to the District for appropriate disciplinary action and due process.
- 5) In the event that leadership changes within either party to this MOU, Lingo Jingo and National School District commit to preserving their responsibilities to this program and to ensuring that the partnership moves forward without disruption.

Term: This agreement shall commence on **February 11, 2016** and continue through the end of the 2015-2016 school year. This contract will not roll over to the next school year as it applies only to the grant period indicated.

Amendments: Parties mutually agree to consult regarding amendments or issues to be addressed. The agreement may be modified by written mutual consent.

Termination: Either party may discontinue its participation under this agreement at any time, with or without cause, upon thirty days advance written notice to the other party.

Counterparts: This agreement may be executed in separate counterparts, none of which need contain the signatures of all parties, each of which shall be deemed to be an original, and all of which taken together constitute one and the same instrument. Copied or scanned signatures will be deemed to have the same effect as an original.

Signatures:

In witness whereof the parties have entered into this agreement on the date last written below.

Christian Hasker
Co-Founder and Software Product Manager
Lingo Jingo

Paula Jameson-Whitney
Assistant Superintendent - Educational Services
National School District
(619) 336-7742

Date

February 10, 2016

Agenda Item: **15. BUSINESS SERVICES**

Agenda Item: **15.A. Amend Contract #CT3195 with JRM Architecture, Inc. to assist in the Division of State Architecture project close out process for Olivewood School projects closed without certification.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: The contract with JRM Architecture, Inc. was originally approved at the August 12, 2015 Board Meeting. The contract is to gather the required documents and to assist in closing out the projects at Olivewood School that are uncertified. Project close out is the process that the Division of State Architecture (DSA) uses to determine that the constructed project complies with the code regulations governing school construction.

The increase in contract is required due to project integration with our Summer 2016 HVAC/Electrical Upgrades, and structural engineering costs in reviewing equipment in place as part of this close out process.

Until recently, JRM Architecture was the District's architect. The projects that the District is attempting to close out were projects prior to JRM working with the District.

Comments: Project close out is required of all old projects prior to DSA approving and closing out any new construction projects at this school site. This is a critical step in completing our Measure N building projects in the summer of 2016. Moving forward on all new projects, the District's contract with Webb Cleff Architecture & Engineering includes a provision to withhold 1% of the contract as a retention pending final DSA close out.

Superintendent's Recommended Motion: Amend Contract

Financial Impact: Not to Exceed \$40,000
One time cost
General Fund

February 10, 2016

Agenda Item: **15.B. Award Contract #CT3282 to Western Environmental & Safety Technologies (WEST) for Preliminary Environmental and Hazardous Materials Sampling for the Summer 2016 HVAC/Electrical Upgrades.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On January 28, 2015 the Board authorized the administration to advertise a Request for Qualification (RFQ) for #14-15-151N Hazardous Materials Surveys, Testing, On-Site Observations, and Consulting Services. These services are needed for the modernization, new construction, modular buildings, and/or other capital projects related to school construction projects.

This RFQ was advertised on the San Diego Daily Transcript on February 5 and 12, 2015. Statements of Qualifications (SOQ) were received from eight firms by the February 25th due date. The SOQ's were evaluated for content and responsiveness. Two firms were selected for interviews with a District panel. WEST received the highest overall score.

Comments: This preliminary testing will allow NSD to provide proper environmental and hazardous material information for the summer 2016 HVAC/Electrical Upgrades. This information will be incorporated in to the bid information for these projects.

Superintendent's Recommended Motion: Award Contract

Financial Impact: Not to exceed \$14,000
One time cost
General Obligation Bond

February 10, 2016

Agenda Item: **15.C. Reject all bids for bid #15-16-156 for Asphalt, Paving, and Concrete Work.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: On December 9, 2015 the Board authorized the administration to advertise the above mentioned Requests for Bids.

Comments: Two bids were received as follows:

Frank & Son Paving, Inc. \$780,383.75

Kirk Paving, Inc. \$700,000.75

Each bid exceeded the budgeted funding for this work. The project specifications will be revised and the project will be re-bid.

Superintendent's Recommended Motion: Reject bids

February 10, 2016

Agenda Item: **15.D. Authorize the Assistant Superintendent of Business Services to advertise for asphalt maintenance projects for the 2016 calendar year.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary / Abstract: Over the course of any given year, facility improvement needs throughout the District must be completed. Although most of the projects may be small in size and scope, collectively the projects exceed the \$45,000 California Uniform Construction Cost Accounting Commission's (CUCCAC) threshold that requires informal public bidding for the work to be completed, or exceeds the \$175,000 threshold that requires formal public bidding. Currently the District has needs at several school sites for asphalt maintenance and repairs. The school year has been the time frame used in past maintenance bids, but this sometimes requires switching contractors in the summer on July 1 as one contract expires and another begins. By using the calendar year as a time frame, this difficulty can be avoided.

Comments: The administration requests authorization to advertise for an asphalt maintenance projects bid for the 2016 calendar year.

Superintendent's Recommended Motion: Authorize to advertise

Financial Impact: Approximately \$300
One time cost
General Fund

February 10, 2016

Agenda Item: **15.E. Approve the District Annual Developer Fee Report for Fiscal Year 2014-2015.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: Pursuant to Government Code Sections 66006(b) and 66001(d) the District is required to prepare an Annual Report of the developer fees collected for residential and commercial development projects, which must be adopted by the Board of Education at a regularly-scheduled public meeting.

Superintendent's
Recommended
Motion: Approve Report

Attachments:
Developer Fee Report

**NATIONAL SCHOOL DISTRICT
ANNUAL DEVELOPER FEE REPORT
FOR FISCAL YEAR 2014-15**

I. Introduction

This Annual Developer Fee Report for Fiscal Year 2014-15 ("Report") provides an annual accounting of school facilities fees collected by the National School District ("District") during fiscal year 2014-15 as required by Government Code Section 66006(b).

II. Description of School Facilities Fees in Capital Facilities Fund

The District collects school facilities fees from the owners of residential, commercial and industrial development projects to mitigate the costs of providing interim and permanent school facilities to students generated from such development projects. School facilities fees collected by the District consist of the following:

Fees collected pursuant to Education Code Section 17620 and Government Code Section 65995, referred to herein as Statutory School Fees, are currently in the amount of \$1.41 per square foot of residential development and \$0.22 per square foot of commercial and/or industrial development. These rates became effective on September 23, 2013.

The school facilities fees described in the Report do not include letters of credit, bonds, or other instruments to secure payment of school facilities fees at a later date.

III. Activity for Fiscal Year 2014-15

| | |
|---|--------------------|
| Beginning Balance of the Capital Facilities Fund as of 7/1/14 | \$ 363,694.82 |
| Statutory School Fees Collected for Fiscal Year 2014-15 | \$ 177,679.74 |
| Interest Earned on Capital Facilities Fund | \$ <u>1,857.85</u> |
| Total Capital Facilities Fund | \$ 543,232.41 |
| Public Improvement Project Costs | \$ <u>0</u> |
| Ending Balance of the Capital Facilities Fund as of 6/30/15 | \$ 543,232.41 |

IV. Public Improvement Expenditure Listing

| PUBLIC IMPROVEMENT PROJECT | AMOUNT OF EXPENDITURE |
|----------------------------|-----------------------|
| None | \$0 |

V. Planned Future Improvements

| PUBLIC IMPROVEMENT PROJECT | LOCATION (S) | AMOUNT | ESTIMATED START DATE |
|----------------------------|--------------|--------|----------------------|
| None | None | None | None |

VI. Description of Each Interfund Transfer or Loan Made from the Capital Facilities Fund and Description of Public Improvement on which the Transferred or Loaned Fees will be Expended

NONE

VII. Refunds Made Pursuant to Government Code Section 66001(e) and (f)

No refund of school facilities fees is required, as the District has not collected sufficient funds to complete the financing of necessary public improvements to accommodate students generated from new development.

February 10, 2016

Agenda Item: **16. HUMAN RESOURCES**

Author/Speaker: Cindy Frazee, Assistant Superintendent, Human Resources

Quick Summary /
Abstract: None

February 10, 2016

Agenda Item: **17. BOARD WORKSHOP**

Agenda Item: **17.A. Board Presentation and update of facilities projects.**

Author/Speaker: Christopher Carson, Assistant Superintendent, Business Services

Quick Summary /
Abstract: The District will provide the Governing Board and the public with an update on the status of the measure N bond measure. Additionally, information will be provided on summer 2016 projects and next steps in the construction process.

February 10, 2016

Agenda Item: **18. BOARD/CABINET COMMUNICATIONS**

Agenda Item: **19. ADJOURNMENT**