

MAINTENANCE WORKER/PAINTING

Purpose Statement:

The job of Maintenance Worker/Painting is done for the purpose/s of maintaining the physical school plant in a condition of operating excellence so the full educational use of it may be made at all times; preparing and painting a variety of surfaces; determining repairs that can be accomplished by building staff or need to be referred to a contractor; ensuring availability of supplies required for the job assignment, ensuring assignments are completed in a safe, proper and timely manner.

Essential Functions

- Coordinates with administration and other trades for the purpose of completing projects/work orders efficiently.
- Designs/installs signs (e.g. painting signs, stencils school property, etc.) for the purpose of providing directional and cautionary information.
- Inspects/installs district facilities (e.g. graffiti removal, fire extinguishers, drop ceilings, roof leaks, etc.) for the purpose of ensuring safety and cleanliness, and identifying necessary repairs.
- Maintains tools and/or painting equipment, sprayers and strippers for the purpose of ensuring the availability of equipment in safe operating condition.
- Mixes paints for the purpose of matching colors and paints for various surfaces.
- Oversees painting contractors for the purpose of ensuring work is completed within specifications.
- Paints various surfaces (e.g. buildings, parking lot markings, floors, steps, etc.) for the purpose of maintaining facilities in a safe, comfortable and operating condition.
- Prepares various surfaces (e.g. cleaning, sanding, patches, masking, nail holes, cracks, joints, etc.) for the purpose of ensuring that they are ready for painting and/or refinishing.
- Procures equipment and supplies for the purpose of maintaining inventory and ensuring availability of required items.
- Removes graffiti (e.g. water blasts walls, graffiti removal, etc.) for the purpose of minimizing vandalism and maintaining attractive facilities.
- Transports various items (e.g. tools, equipment, etc.) for the purpose of ensuring the availability of materials required at job site.

Other Functions

- Assists other trades as may be required for the purpose of supporting them in the completion of their work activities.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in industrial painting including air spraying equipment, line spraying equipment, brushes, rollers, ladders, scaffolding, etc.; handling hazardous materials; planning and managing projects; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; read a variety of manuals, write documents following prescribed formats, and/or present information to others; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: methods, materials, tools and equipment used in the painting trade; properties of paints, varnishes, stains, oils, lacquers, enamels; surfaces of various woods, concrete, plaster, and metals, spraying equipment, line spraying equipment; safety practices and procedures

ABILITY is required to schedule a significant number of activities, meetings, and/or events; gather, collate, and/or classify data; and consider a wide variety of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; work with data utilizing defined but different processes; and utilize equipment under a variety of conditions for multiple purposes. Ability is also required to work with a significant diversity of individuals and/or groups; work with similar types of data; and utilize a wide variety of types of job-related equipment. In working with others, independent problem solving is required to analyze issues and create action plans. Problem solving with data may require independent interpretation; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; setting priorities; and working as part of a team.

Responsibility

Responsibilities include: working independently under broad organizational guidelines to achieve unit objectives; directing other persons within a small work unit; and operating within a defined budget. Utilization of some resources from other work units is often required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 40% walking, and 50% standing. The job is performed under a generally hazard free environment and in varying atmospheric conditions.

Experience Job related experience within specialized field is required.

Education High School diploma or equivalent.

Required Testing

Pre-Employment Drug Screening
Pre-Placement Physical Exam

Certificates & Licenses

Valid State Driver's License & Evidence of Insurability

Continuing Educ. / Training

None Specified

Clearances

Criminal Justice/Fingerprint Clearance
Tuberculosis Clearance

FLSA Status

Non Exempt

Approval Date

4/24/2002

Salary Grade

Clsfd 28