

**National School District**  
**District Priorities Advisory Committee**  
**Minutes**

**March 4, 2013**  
**Ed. Services Conference Room**  
**3:30 p.m.**

**1. Call to Order**

**Chris Carson**

Chris Carson called the meeting to order at 3:33 pm.

<i>Members Present:</i>	Barbara Avalos	Maricela Munoz
	Chris Carson	Joanna Hartley
	PJ Whitney	Patricia Carrillo
	Beverly Hayes	Angela Franco
	Bob Harris	Anna Buxbaum
	Scott Harms	Debbie McDowell
	Bertha Lopez	

<i>Members Present:</i>	Brian Clapper	Norma Suarez
<i>Absent:</i>	Chris Oram	Ruben Real
	Cindy Frazee	Manuela Ramirez
	Cindy Vasquez	Francisca Palacios
	AnaMaria Garcia	Irma Barajas
	Veronica Calzada	Jacqueline Reynoso
	Eleanor DeVincenzo	

**2. Approval of Minutes**

**Chris Carson**

Scott Harms moved and Barbara Avalos seconded to approve the minutes. Approved unanimously.

**3. Strategic Management System**

**Deborah Hernandez**

Deborah Hernandez presented the model for a Strategic Management System. Framework for this system includes:

- Analytic vs. Strategic Thinking: We want to shift to a way of thinking from a silo mentality to a teamwork mentality.
- Strategic Thinking: The Whole is Primary. Assessing the current environment and making predictions for the future. Creating outcomes for the future by a vision, planning and leadership.

- Analytical Thinking: Independent thinking. Dealing with problems as they arise and then developing an action plan for an outcome. Not taking into account the effects on the whole organization.

#### 4. Instructional Materials (IMFRP)

Chris Carson/PJ Whitney

##### Instructional Materials Funding Realignment Program (IMFRP)

- This is currently a Tier III Program in the Unrestricted General Fund
- As a Tier III Program, the Governing Board has elected to spend the monies received under the programs original intent
- \$317,596 Estimated 2012-13 Entitlement
- What are "instructional materials?"  
The definition of instructional materials is in *EC* Section 60010 (h). This law states "'Instructional materials' means all materials that are designed for use by pupils and their teachers as a learning resource and help pupils to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or non-printed, and may include textbooks, technology-based materials, other educational materials, and tests."
- Currently Funding:
  - ♦ Portion of Imagine Learning Software License Fees
  - ♦ Houghton Mifflin Textbooks / Workbooks
  - ♦ Systematic ELD (SELD) Textbooks
  - ♦ Instructional Materials Funding Realignment Program (IMFRP)
- How do IMFRP funds impact the NSD Vision Statement, Our Mission, and Our Core Values? (Creating Our Ideal Future)
- What specific sections of the Strategic Plan do these funds support?
- How can we measure if these funds are supporting the Strategic Plan?
- IMFRP Priority Ranking  
Where would you rank them in priority?  
1 - High                      2 - Moderate                      3 - Low  
The Committee gave this program a ranking of 1, or High, priority.

#### 5. K-3 Class Size Reduction (K-3 CSR)

Chris Carson/PJ Whitney

How would you rank it against another program like K-3 Class Size Reduction (CSR)?

- K-3 Class Size Reduction monies are Unrestricted.
- Program designed to keep class sizes at 20:1
- Penalties assessed on class sizes above this
- NSD currently at 22:1
- LCFF funded at 24:1
- \$3,000,000 Approximate K-3 CSR Revenues
- \$2,200,000 Approximate LCFF K-3 CSR (\$710 / K-3 ADA)
- How do K-3 CSR funds impact the NSD Vision Statement, Our Mission, and Our Core Values? (Creating Our Ideal Future)
- What specific sections of the Strategic Plan do these funds support?
- How can we measure if these funds are supporting the Strategic Plan?
- K-3 CSR Priority Ranking

Where would you rank them in priority?

1 - High

2 - Moderate

3 – Low

The Committee gave this program a ranking of 1, or High, priority.

- If you had to make a decision of which program you would keep, which would you choose?
  - K-3 CSR vs. Instructional Materials
  - K-3 CSR vs. Custodial Support
  - K-3 CSR vs. Additional Library Time
  - K-3 CSR vs. Fine Arts Program
  - K-3 CSR vs. Band Program
  - K-3 CSR vs. Furlough Days

The Committee ranked two programs during this session. Once all programs are evaluated individually, they Committee will rank the programs against one another.

## **6. Adjournment**

**Chris Carson**

The meeting was adjourned at 5:01 p.m.

### **Committee Role:**

- 1. To review programs (categoricals) impacted by the Governor's January Budget Proposal for 2013-14.**
- 2. To look at how we currently spend our program dollars.**
- 3. To look at future priorities.**
- 4. To make priority recommendations to the School Board.**

***Next Meeting: Monday, April 1<sup>st</sup>, 3:30PM***